



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Room 118 • Honolulu, Hawaii 96813
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MINUTES

Standing Committee on Communication Access Meeting

Location: Disability and Communication Access Board
1010 Richards Street, Room 118
Honolulu, HI 96813

Date: June 29, 2017
Time: 11:00 a.m.

PRESENT: Misella Tomita, Chairperson; Nikki Kepoo, Colin Whited, Board Members;
Francine Wai, Kirby Shaw, Staff

ABSENT: Ed Chevy, Board Member

SIGN LANGUAGE

INTERPRETERS: Michele Morris, Sabina Wilford

GUESTS: Jan Fried, Susan Kroe-Unabia, Diane Yamamoto

I. Call to Order

Chairperson Misella Tomita called the meeting to order at 11:16 a.m.

II. Introductions

The attendees introduced themselves.

III. Approval of April 25, 2017 Meeting Minutes

The Committee approved the April 25, 2017 minutes (M/S/P Whited/Kepoo).

NOTE: The minutes were written in the order the items were shown on the agenda, not as they were discussed at the meeting.

IV. Old Business

A. Hawaii Quality Assurance System (HQAS) – Update

Staff reported that former Communication Access Specialist, Kurstin Chun, administered the Hawaii Quality Assurance System (HQAS) test on June 16, 2017. The DCAB web site will notify the community that requests to take the

HQAS test will be accommodated upon the availability of a contractor or staff to administer it.

B. Amend Hawaii Administrative Rules, Title 11, Chapter 218, "Communication Access Services for Deaf, Hard of Hearing, and Deaf-Blind" – Continued Discussion

Staff distributed copies of section 11-218-8, Hawaii Administrative Rules (HAR) that incorporated the amendments made to subsections (b) and (d) by the Committee at its meeting on April 25, 2017. The Committee accepted the proposed language for subsection (b) concerning preferred providers being "qualified" and the use of the mandatory "shall" versus the advisory "should" as a legal requirement to hire qualified interpreters. The Committee further amended subsection (d) to read as follows:

(d) For assignments of continuous work (for example, a workshop or meeting), the state agency shall request a minimum of two providers to actively and alternately work for the total time of the assignment.

The Committee tabled a vote on approving section 11-218-8, HAR as amended until the next meeting.

V. New Business

A. Review Communication Access Objectives for FY 2017-2018 Plan of Action

The Committee reviewed the proposed Communication Access objectives for fiscal year 2017-2018 and made a few amendments. The proposed Communication Access objectives as amended are attached.

MOTION: The Committee approved the proposed Communication Access objectives for fiscal year 2017-2018 Plan of Action as amended (M/S/P Kepoo/Whited).

VI. Next Meeting

Staff will contact Committee members to schedule the next meeting for late July.

VII. Announcements

Staff announced that Colin Whited would resign as a DCAB member effective June 30, 2017. Staff also announced that Colin Whited would join the DCAB staff as the new Communication Access Specialist effective July 3, 2017.

In addition, staff announced that Peggy Liang, a deaf graduate student with the Public Administration Program at the University of Hawaii, will work at DCAB as an intern during the fall semester. She will work with Colin Whited on a few projects, including research on improving the recently passed movie theater open caption bill and developing fact sheets relating to communication access.

VIII. Open Forum: There were no comments from the public.

IX. Adjournment

The meeting adjourned at 1:02 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kirby L. Shaw', with a long horizontal line extending to the right.

KIRBY L. SHAW

Attachment